

Office of the City Attorney

Richard Doyle, City Attorney

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T*he Office of the City Attorney is committed to providing excellent legal services, consistent with the highest professional and ethical standards, to the City and Redevelopment Agency, with the goal of protecting and advancing their interests in serving the people of San José.*

City Service Area

Strategic Support

Core Services

Legal Representation

Advocate, defend, and prosecute on behalf of the City's and Redevelopment Agency's interests

Legal Transactions

Provide oral and written advice on legal issues and prepare documents to implement official City and Redevelopment Agency actions

Strategic Support: Office Management and Analysis, Fiscal Control/Budget Preparation, Personnel Administration/Human Resources, Computer Network Management, Facility Management, Records and File Maintenance, Law Library Maintenance, and Contract Administration

Office of the City Attorney

Department Budget Summary

	2005-2006 Actual 1	2006-2007 Adopted 2	2007-2008 Forecast 3	2007-2008 Adopted 4	% Change (2 to 4)
Dollars by Core Service					
Legal Representation	\$ 5,873,542	\$ 7,027,246	\$ 7,620,391	\$ 7,328,130	4.3%
Legal Transactions	5,044,216	6,223,170	6,703,156	6,618,577	6.4%
Strategic Support	1,394,342	1,484,607	1,550,097	1,550,097	4.4%
Total	\$ 12,312,100	\$ 14,735,023	\$ 15,873,644	\$ 15,496,804	5.2%
Dollars by Category					
Personal Services					
Salaries/Benefits	\$ 11,233,762	\$ 13,604,071	\$ 14,723,101	\$ 14,359,632	5.6%
Overtime	3,885	35,425	36,488	36,488	3.0%
Subtotal	\$ 11,237,647	\$ 13,639,496	\$ 14,759,589	\$ 14,396,120	5.5%
Non-Personal/Equipment	1,074,453	1,095,527	1,114,055	1,100,684	0.5%
Total	\$ 12,312,100	\$ 14,735,023	\$ 15,873,644	\$ 15,496,804	5.2%
Dollars by Fund					
General Fund	\$ 10,702,800	\$ 12,741,927	\$ 13,761,983	\$ 13,385,143	5.0%
Airport Maint & Oper	585,206	625,443	664,249	664,249	6.2%
Home Invest Partnership	43,914	8,090	8,939	8,939	10.5%
Low/Mod Housing	487,125	608,516	654,345	654,345	7.5%
Sewer Svc & Use Charge	386,393	408,503	424,155	424,155	3.8%
SJ/SC Treatment Plant Oper	106,662	98,928	100,132	100,132	1.2%
Workforce Investment Act	0	243,616	259,841	259,841	6.7%
Total	\$ 12,312,100	\$ 14,735,023	\$ 15,873,644	\$ 15,496,804	5.2%
Authorized Positions	96.62	97.62	98.62	94.62	(3.1%)

Office of the City Attorney

Budget Reconciliation

(2006-2007 Adopted to 2007-2008 Adopted)

	Positions	All Funds (\$)	General Fund (\$)
Prior Year Budget (2006-2007):	97.62	14,735,023	12,741,927
Base Adjustments			
Technical Adjustments to Costs of Ongoing Activities			
• Salary/benefit changes and the following position reallocations:		956,823	838,258
- 6.0 Senior Deputy City Attorney to 4.0 Deputy City Attorney, 2.0 Chief Deputy City Attorney			
• Redevelopment Agency General Counsel reallocation:			
- 1.0 Legal Administrative Assistant (Mid-Year Budget Review)	1.00	84,375	84,375
• Restore Temporary Attorney Administrative Support Staffing reduction		78,895	78,895
• Non-personal/equipment COLA		17,528	17,528
• Changes in vehicle maintenance and operations costs		1,000	1,000
Technical Adjustments Subtotal:	1.00	1,138,621	1,020,056
2007-2008 Forecast Base Budget:	98.62	15,873,644	13,761,983
Investments/Budget Proposals Approved			
Legal Representation			
Strategic Support CSA			
- Attorney's Office Non-Personal/Equipment Efficiencies		(126,493)	(126,493)
- Attorney's Office Legal Staffing	(1.00)	(104,357)	(104,357)
- Attorney's Office Administrative Support Staffing	(0.70)	(61,411)	(61,411)
Legal Representation Subtotal:	(1.70)	(292,261)	(292,261)
Legal Transactions			
Strategic Support CSA			
- Attorney's Office Administrative Support Staffing	(2.30)	(197,701)	(197,701)
- Attorney's Office Non-Personal/Equipment Efficiencies		(36,878)	(36,878)
- Attorney's Office Sunshine Reform Task Force Legal Support		50,000	50,000
- Rebudget: Standard Specifications Project Contract		100,000	100,000
Legal Transactions Subtotal:	(2.30)	(84,579)	(84,579)
Total Investment/Budget Proposals Approved	(4.00)	(376,840)	(376,840)
2007-2008 Adopted Budget Total	94.62	15,496,804	13,385,143

Office of the City Attorney

Departmental Position Detail

Position	2006-2007 Adopted	2007-2008 Adopted	Change
Accounting Technician	1.00	1.00	-
Assistant City Attorney	2.00	2.00	-
Associate Deputy City Attorney	2.00	1.00	(1.00)
Chief Deputy City Attorney	3.00	5.00	2.00
Chief Trial Attorney	1.00	1.00	-
City Attorney	1.00	1.00	-
Deputy City Attorney	11.00	15.00	4.00
Legal Administrative Assistant	17.00	16.00	(1.00)
Legal Analyst II	14.00	13.00	(1.00)
Legal Services Administrator	1.00	1.00	-
Legal Services Manager	1.00	1.00	-
Network Engineer	1.00	1.00	-
Office Specialist II	2.00	2.00	-
Police Officer	2.00	2.00	-
Police Sergeant	1.00	1.00	-
Research Attorney PT	0.62	0.62	-
Senior Account Clerk	1.00	1.00	-
Senior Deputy City Attorney	32.00	26.00	(6.00)
Senior Legal Analyst	4.00	4.00	-
Total Positions	97.62	94.62	(3.00)